

Anti-Fraud System

User's manual



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I. Introduction

Here at Eurowag, we take security very seriously. This is the main reason for which we have created our own "Anti-Fraud Card Locking System" (the AFS). This solution offers a great way how to secure Eurowag ONE and Eurowag VECTOR fuel cards even further and prevent their fraudulent misuse.

The purpose of this manual is to introduce this system and present it's main functionalities.



II. How does it work?

If a fuel card is secured by the AFS, then it's "locked" by default and it needs to be "unlocked" before it can be used for POS transaction (transactions made physically with the card, such as fueling, purchase of services, etc.). Otherwise it's not possible to perform a successful POS transaction even if the correct PIN code is used. There are several ways how to unlock a fuel card secured by the AFS:

- 1.) The card is unlocked by the driver via SMS
- 2.) The card is unlocked by the operator (e.g. dispatcher) via SMS
- 3.) The card is unlocked via client's web

When the card is unlocked, it's ready to be used! After 30 minutes it's locked again automatically, so you don't have to think about it.

So how does it really work? For a better understanding of this process, here we present a visualized example of how drivers are unlocking cards via SMS, the most widespread way to use the AFS:







III. Unlocking the card

A) Driver

Most of the times, the card is unlocked by the driver. To unlock the card, the driver has to send an SMS to a pre-defined phone number. It's necessary to use the correct format of the text and send the SMS from the phone number assigned to the card(s).

Correct format of the text is: **OPEN**

If the unlocking request is accepted, the driver receives a confirmation SMS.

In case the driver's number is assigned to one card only: **Reaktivace EW karty 789663***XXXXX provedena.** (XXXXX = last five digits of PAN)

In case the driver's number is assigned to multiple cards: Reaktivace provedena pro EW karty: 789663***XXXXX, 789663***XXXXX

If the unlocking request is denied, the driver receives a notification SMS.

In case the driver's number is assigned to one card only: **Reaktivace EW karty 789663*******XXXXX zamitnuta z duvodu: YYYYY (YYYYY = error description)**

In case the driver's number is assigned to multiple cards: **Reaktivace zamitnuta pro EW karty: 789663***XXXXX z duvodu: YYYYY, 789663***XXXXX z duvodu: YYYYY.**

However, most common problems are that the driver either uses incorrect format of the text, or send the SMS from unknown phone number.

If the driver used incorrect text format: Invalid SMS format.

If the driver used a phone number, which is not assigned to the card: Unknown phone number.



B) Operator

Card can also be unlocked by the operator. Operators (e.g. dispatchers) are able to unlock all cards on the account. To do so, the operator has to specify which card is supposed to be unlocked. It's of course necessary to use the correct text format and use operator's phone number to send the SMS from.

Correct format of the text is: MAN XXXXX (XXXXX = whole PAN of the card)

If the unlocking request is accepted, the operator receives a confirmation SMS: Reaktivace EW karty XXXXX provedena.

If the unlocking request is denied, the operator receives a notification SMS: **Reaktivace EW karty XXXXX zamitnuta z duvodu: YYYYY (YYYYY =** error description)

However, most common problems are that even the operator either uses incorrect format of the text, or send the SMS from unknown phone number.

If the operator used incorrect text format: Invalid SMS format.

If the operator used an unknown number: Unknown phone number.

C) Unlocking via client's portal

It's also possible to unlock the card via client's portal. This can be done by anyone with an access to the portal in just a few clicks (Fuel an prices > Card locking system > Locking management > Unlock). Image description is to follow in this manual.

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IV. Unlocking phone numbers

At this time, there are 2 phone numbers, which must be used by both drivers and operators to send the unlocking requests to. In both cases, Czech phone prefix (+420) must be used, there are no national varieties for other countries. Both numbers are working equally and are interchangeable. So if you receive no response from one, you can always try the other.

The correct phone numbers are:

+420 720 013 030

and/or

+420 736 302 331



V. How to start using the AFS

In this next part of the manual, we will guide you step-by-step in how to start using the Anti-Fraud System. It's very easy and it can be done in a couple of minutes.

A) Which cards do I want to lock? Adding the card to the AFS

First, you need to choose which cards are supposed be secured by the AFS. This can be done in the "Cards list" section of client's web.



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EW card detail 789663040134605

Blue fields must be filled in.

	ONIV. CARD I	Expiry date:	31.1.2022	
Alias:] [BLOCK	
Service	Num	ber of registered vehicles (post-pay scheme)	Card service status	
Fuel		-	0	
Toll AT		0	-	
Toll BE		0	-	
Toll BY		0	-	
Toll CZ		0	-	
Toll PL		0	-	
Toll SK		0	-	
Toll EE		0	-	
Toll LV		0	-	
Toll LT		0	-	
hange limit	d has been reached, further refuel	ling will be disabled. Refuelling will	then be possible in the next period.	
ew limit: 250 litres F	teriod of limit: 8 days		Valid from: 22.12.2019 CHANGE	To add the card to the AFS, just click
				this button.

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EW card detail 789663040134605

Blue fields must be filled in.

	UNIV. CARD 1	Expiry date:	31.1.2022	
Alias:	/		BLOCK	
Service	Numbe	er of registered vehicles bost-pay scheme)	Card service status	
Fuel		-	0	-
Toll AT		0	_	
Toll BE		0	-	
Toll BY		0	-	
Toll CZ		0	-	
Toll PL		0	_	
Toll SK		0	_	
Toll EE		0	-	
Toll LV		0	_	
Change limit Once the limit for a given period	has been reached, furthe	Right away, you can assign the card	tessible in the next period.	
New limit: 250 litres Pe	eriod of limit: 8 days	to a specific driver (if you already added one).	Valid from: 22.12.2019	
Card locking system				Alternatively,
		d to d into the system		you can also

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B) Who will be unlocking the cards? Operators & Drivers





Here you can enter up to 5 operators (e.g. dispatchers), who will be able to "unlock" cards so that your drivers can refuel. An operator unlocks a card by sending the the text message **MAN xxxxxxxxxxxxxxx (**x = the number of the card to be unlocked) to **+420 720 013 030**.

+420777888111 You can choose up to 5 operators. To add one, click this button. You can choose	You can also edit or remove already existing operators
Operator Phone Email	Pop-up window appears for you to fill in the details. Should you wish to
☑ Information on transactions that have been declined will be sent to the email address provided.	receive e-mails with declined transactions overview, provide us with the e-mail. When done, click "Confirm".





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Web

27.12.2019

14:36.31

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789663040134605

Unlocking

E) Declined transactions overview

To keep better track of what's going on with cards which are already added to the AFS, there is also the "Transactions declined" overview.

If there are any attempts to use locked card(s), we will also send notification e-mail to all your operators the next day early in the morning.

Dear Customer,

Please find attached a list of declined transactions on the cards which are in locking mode.

You can find a detailed overview in your client section.

With regards,

Eurowag

customercare@eurowag.com

VI. Suspicious transactions setup

We also highly recommend to use our Suspicious transactions detection system. It's a very effective addition to the AFS and it uses rules you can define yourself. It can be utilized to monitor all Eurowag cards, including Eurowag ESSO.

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	Suspect transaction bulk setu				
	The parameters set will apply to all cards. If required, you may change the values for the individual cards in the Card Administration / Card detail section.				
04.12.2019	Suspect card amount:	For the period:			
04.12.2019	Limit is something around 0 CZK or 0 litres				
04.12.2019	Suspect number of card transactions: transaction	For the period:			
04.12.2019					
03.12.2019	Changes made by				
03.12.2019	Name:				
03.12.2019	Email:				
03.12.2019	CONFIRM CHANGES				

Pop-up window appears and it's up to you to set up the rules. They are based on total volume of transactions made within the given period of time and on total number of transactions made within the given period. This way you will change the settings on all your cards.

By default and if not changed, this system is set up to detect:

```
1200 litres within the period of 2 days
```

4 transactions within the period of 1 day

Should you wish to deactivate the system (not recommended), set values to 0.

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It's also possible to change the "suspicious transactions" rules individually for each card.

	Suspect transactions		
	The setup for these parameters does not trigger card blocking, but identi tracked in the Transaction Listing section.	se limits may be	
	Suspect card amount: 1200 litres	For the period: 2 days	Click this button to change the
	Suspect number of card transactions: 4 transaction	For the period: 1 day	settings.
		СН	ANGE
Suspe	t transactions	4	
The setup tracked in Suspect of 1600	o for these parameters does not trigger card blocking, but iden in the Transaction Listing section. Now you can perform desired changes.	For the period: 2 days	xceeding these limits may be
Limit is so Suspect r	omething around 2000 EUR or 51040 CZK	For the period:	
6	transaction	1 day 🔻	
Changes Name:	made by Test	Email: test@test.cz Click CONFIRM CHANGE	this button confirm.

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When rules for "suspicious transactions" are met, notification e-mail is sent automatically to client's contact address.

Dear Customer,

Please find attached transactions which exceeded your "suspicious transactions" limit set for your card. You can change the limit anytime in your Clients Portal.

We ask you to review these transactions.

If necessary, please contact us

Your Eurowag Team

customercare@eurowag.com

VII. Conclusion

We believe that using this manual you will be perfectly able to start successfully using our Anti-Fraud System and also the Suspicious transactions detection system. Both these features represent a great way how to secure Eurowag fuel cards and prevent any potential losses.

In case of any further questions, please feel free to contact us at <u>customercare@eurowag.com</u>.